

Monthly Board Meeting
Town of New Haven, Dunn County
December 10, 2024

The monthly board meeting of the Town of New Haven was called to order by Chairperson Jeff Carlsrud at the New Haven Town Hall on Tuesday, December 10, 2024, at 7:12 pm.

ROLL CALL

Carlsrud, Pederson, S. Bartz, Bovee, and M. Bartz were present.

APPROVAL OF MINUTES

Motion by S. Bartz, second by Pederson, to approve the meeting minutes for November 12, 2024, as distributed. Motion carried.

APPROVAL OF TREASURER'S REPORT

M. Bartz gave the treasurer report:

Checking	\$23,255.66
Recycling	\$ 5,868.61
LGIP	\$ 595.74
Savings	\$51,966.68

Motion by Pederson, second by S. Bartz, to approve the treasurer's report. Motion carried.

CLERK'S REPORT

Bovee reported that she has been working on the real estate tax bill mill rates and submitted the forms to the County Treasurer. She also worked on preparing the amended budget, started the LRIP reimbursement, and fielded building and driveway permit questions. She will be working on caucus preparations and the yearly financial reconciliations, 1099-NECs, W2s, and other reports to the State.

CHAIR'S REPORT

Carlsrud reported on land transfers that occurred in the past month.

PATROLMAN'S REPORT

Trent reported that the diagnostic for the truck was there were filings in the fuel line. The town can keep running the truck until the lines need to be replaced. He shared that there is one more patching spot to work on and has been doing tree work and getting the grader set for snow.

AMBULANCE & FIRE DISTRICT REPORTS

Boyceville Fire and Boyceville Ambulance have meetings on Wednesday. Reports will be given at the January board meeting. Carlsrud reported on the Clear Lake Ambulance meeting. For official minutes please contact the organization to submit a public records request.

PUBLIC INPUT

None.

OLD BUSINESS

None.

NEW BUSINESS

Motion by Pederson, second by S. Bartz, to approve the amended 2024 budget as stated. Motion carried unanimously.

There were no fire invoices to review.

The board reviewed and discussed Ordinance 2022-01 Adoption of Wisconsin Uniform Dwelling Code ordinance, Section 1.8, Penalties, for working without a UDC building permit. Motion by Pederson, second by S. Bartz, to approve the added language to Section 1.8: *The UDC Building Permit fee for a building permit for work begun without a permit shall be double the regular permit fee, subject to board approval.* Motion carried unanimously.

Motion by Pederson, second by S. Bartz, to approve the 2025 contract with Melstrom Inspections, LLC. Motion carried unanimously.

Motion by Pederson, second by S. Bartz, to set the hourly wage for town employees who also serve as town officials at \$20/hr, with a minimum of \$20 per service. Motion carried unanimously.

The board discussed town building permit cost and limit on project costs. Motion by S. Bartz, second by Pederson, to increase the limit on project costs to increase from \$2,500 to \$10,000. Motion carried unanimously. Motion by Pederson, second by S. Bartz, to increase the Town of New Haven building permit cost from \$45 to \$50. Motion carried unanimously.

Adjournment to Closed Session under Wisconsin Statutes 19.85(1)(g) for the purpose of discussing employment, promotion, compensation over which the governmental body has jurisdiction or exercises responsibility under Wisconsin Statutes 19.85 (1)(c).

Motion by Pederson, second by S. Bartz, to adjourn to closed session for the purpose of discussing employment, promotion and compensation for the town patrolmen, clerk, deputy clerk, and custodian. Motion carried. The meeting adjourned to closed session at 8:10pm.

Carlsrud reconvened the meeting in open session for the purpose of taking action as deemed necessary or appropriate on any matter discussed or deliberated upon in closed session at 8:18pm.

The board thanked Trent Wittmer, the town's full-time patrolman, for the great job he has been doing. Motion by Pederson, second by S. Bartz, to raise the hourly wage of the full-time patrolman by \$1.00 (going from \$31.00/hr to \$32.00/hr effective 1/1/25) and to give the full-time patrolman a \$150 Christmas bonus. Motion carried unanimously.

Motion by S. Bartz, second by Pederson, to keep the part-time patrolman wage the same. Motion carried unanimously.

The board thanked Katie Bovee, the town's clerk, for her work this past year as clerk and the projects she has supported. Motion by S. Bartz, second by Pederson, to raise the Town Clerk monthly salary by \$1,500 (going from \$17,500/yr to \$18,000/yr effective 1/1/25) and to give the clerk a \$150 Christmas bonus. Motion carried unanimously.

The board hired Jeff Carlsrud as the town hall custodian. Motion by Pederson, second by S. Bartz, to hire Jeff Carlsrud as the town hall custodian at a wage of \$20/hr, with a minimum \$20 per service. Carlsrud abstained from voting. Motion carried unanimously.

Motion by S. Bartz, second by Pederson, to keep the Deputy Clerk's wage the same. Motion carried unanimously.

The Board set the date for Town Caucus – January 14, 2025 at 7:00 pm.

Motion by Pederson, second by S. Bartz, to approve paying the bills as presented in the check detail. Motion carried unanimously.

Next Town Board Meeting is January Board Meeting on Tuesday, January 14, 2025, after the Town Caucus at 7:00 pm.

Motion by S. Bartz, second by Pederson to adjourn the meeting. Motion carried unanimously. Adjourned at 8:33 pm.

Respectfully submitted by,
Katie Bovee, Clerk